



## STAFF CODE OF CONDUCT

The purpose of this Code of Conduct is designed to give clear guidance on the standards of behaviour all ArtsEd staff are expected to observe.

At ArtsEd staff are expected to:

- Demonstrate consistently high standards of professional conduct in order for students to do the same.
- Maintain high standards of ethics and behaviour both in and outside ArtsEd.
- Maintain appropriate boundaries between professional and personal life.
- Treat students, colleagues and visitors equitably, professionally and respectfully.
- Place the needs and safety of the student at the centre of any decision they make.
- Be aware of how behaviour may be perceived: intention is not the same as impact.
- Avoid any professional or personal behaviour which could risk damaging ArtsEd's reputation within the industry or the local community.

**If a member of staff does not follow this code of conduct this may lead to disciplinary procedures.**

Other relevant policies/documents:

- Safeguarding Policy – HE/FE
- Equal Opportunities Policy
- Policy on Harassment, Bullying and Unwanted Sexual Attention
- Student Charter
- Staff Handbook

### **Day School/Sixth Form:**

Staff working in the Day School/Sixth Form are subject to a more detailed Staff Code of Conduct, available from the Deputy Headteacher and Designated Safeguarding Lead, Claire Parker-Wood.

This policy was implemented in October 2015, and is regularly reviewed and updated. Date of most recent review: May 2018