

ArtsEd

Take the next step in your career at ArtsEd



WELCOME FROM THE HEADTEACHER

Thank you for your interest in a position here at ArtsEd Day School and Sixth Form, the most academically successful performing arts school in the UK. ArtsEd is a co-educational school for 11-18 year olds where we provide an energetic, creative space for talented young people to achieve highly in both their vocational and academic studies. We place a strong emphasis on fully equipping our pupils with the skills they need to succeed in the future, and in providing excellent teaching and support to enable them to pursue their passions. We share the ArtsEd building with our inspirational BA Acting and Musical Theatre students, so all pupils are surrounded by degree-level talent and have access to wonderful productions on a regular basis. ArtsEd Day School and Sixth Form is an inspiring, positive and supportive environment for our pupils to thrive in, and for our staff to build lasting, fulfilling careers.

Adrian Blake



ArtsEd is a uniquely vibrant and thriving organisation with a friendly and inclusive team. Established 100 years ago, it originated from two schools, founded by Grace Cone and Olive Ripman, ground-breaking educational pioneers who believed passionately in the value of combining academic studies with a specialised training in dance, drama, music and art.

This philosophy has been at the heart of ArtsEd's development ever since, and we now provide 240 pupils with a unique combination of excellent academic education alongside outstanding vocational training. Our teachers are passionate about guiding and supporting students towards excellence in all their studies.

Based in Chiswick, West London, we are ideally situated for transport links on the District and Piccadilly lines. We are only round the corner from Turnham Green station and there are a selection of buses that service the area. We are in Zone 3, on the border with Zone 2, which makes heading to the centre of London a dream if you fancy exploring all that the city has to offer.

WHAT DO WE OFFER?

The energy and passion at ArtsEd is tangible. We are a fun, close-knit team who believe that the arts provide our young people with a motivation and focus in every aspect of their lives.

We offer a competitive salary, with opportunities to develop and take on further responsibilities in your role. We strive to offer our staff with every opportunity to develop with our training development programme.

Our staff health and wellbeing is something we take very seriously and aim to put above everything else. This is why we have teamed with Simply Health to contribute towards:

- Dental appointments
- Opticians appointments
- A range of therapies and treatments
- GP via telephone or video link
- Discounted gym membership, counselling services and health advice

On top of this, you can receive childcare vouchers, the Cycle to Work Scheme, and a 5% matched pension after your qualifying period.



What do our staff say?

"The small size of the school enables a close working relationship to develop between students and teachers and one can really see the difference and impact that we make on a daily basis as these very talented and wonderful young adults grow into people that I know will make a positive contribution to society. Teachers at ArtsEd are trusted as professionals in their field and are allowed to teach with freedom and flair. At the same time, no teacher feels alone and there is always support from colleagues should it be needed."

James Vant, Head of KS3 & 4 History, Year 11 Form Tutor.



WHAT DO OUR STAFF SAY?

"The atmosphere at ArtsEd is fantastic! Staff are always approachable and friendly and I have felt rejuvenated by the attitude of the students. One of the reasons I moved here was because of the tragic decline of the Arts in State Education, and although the students are very busy and the scheduling tight, there is a pervasive, 'can-do' attitude that underpins any typical working day." Richard Brunel, Head of English

"When I started I soon realised what a special and unique place ArtsEd was; the way they managed to balance the arts based subjects with the academic subject is quite brilliant. As a Geography specialist in a predominantly arts focused school this was a very new experience for me. I have honed my skills as a learning practitioner but along the way I have developed some special skills and can also, when needed, incorporate the arts into my lessons and vice versa. For instance a few years ago one of the main themes in the GCSE Geography course 'Restless Earth' was turned into a dance piece for our annual Dance Show! I am constantly amazed by how talented our pupils are and how effortlessly they transition from a performing arts lesson to an academic lesson." - Simone Brown-Smith, Head of Geography.



GUIDANCE

Please read the person specification and job description carefully before starting your application and ensure that you meet all of the essential criteria. Only relevant information will be considered when shortlisting applicants for interview.

EQUAL OPPORTUNITIES

Arts Educational Schools London is committed to a comprehensive policy of equal opportunities. It aims to create the conditions whereby students and staff are treated solely on the basis of their merits, abilities and potential regardless of gender, ethnic or national origin, age, socio-economic background, disability, religious or political beliefs and affiliations, family circumstances, sexual orientation or other irrelevant distinction.

SAFEGUARDING

The Arts Educational School is committed to safeguarding and protecting the welfare of children. All successful candidates are expected to share this commitment, and will be subject to an enhanced DBS check.

JOB DESCRIPTION AND PERSON SPECIFICATION

JOB TITLE	Teacher of English
SALARY	£30,000 - £32,000 depending on experience
NATURE OF POST	Full-time from April 20 th 2020
IMMEDIATELY RESPONSIBLE TO	Head of English

JOB DESCRIPTION

The general aim of this post is to sustain and improve the quality of English education that is offered to the pupils in the school. English is a high-profile subject at this specialist Arts school, and it is a popular choice for our students to study English at A level.

The ethos of the school is one of shared responsibility to which all teachers make a significant contribution, and it is vital that the teacher contributes throughout the year to the School's strategic planning.

Introduction to ArtsEd

We are committed to fully developing the academic, vocational and personal potential of our pupils and we strive to ensure that our curriculum is modelled on current best practice. We believe that the balance of academic study, creative arts training and performance opportunities helps to develop self-discipline together with a strong sense of responsibility. Our pupils and staff relish challenges and work tirelessly to achieve the very highest standards. Small class sizes and a staff of well-qualified, specialist teachers underpin the excellent approach to the process of learning at all stages.

The school has a long history of success – with its pupils going on to LAMDA, ArtsEd, Rambert, RADA, The Royal Academy of Music, The Place and other prestigious schools. Students also leave to follow careers in theatre, media, and the visual arts either at university or at specialist institutions. The Arts Educational Schools London is not a 'stage school,' for it has always prided itself on producing a first-class education in which the performing arts play a central role. Our emphasis is on teaching the whole person, not merely the fostering of professional talent.

PRINCIPLE RESPONSIBILITIES

- To contribute to the planning, and teaching of the KS3 – KS5 syllabuses in English.
- To design and implement strategies to enhance the learning experience for pupils, including regular conversation opportunities for pupils in order to measure their progress and achievement.
- To supervise the use and care of the rooms assigned to the department, including adherence to relevant Health and Safety regulations.

GENERAL

- To design, develop and write suitable schemes of work.
- To teach a range of classes across all key stages.
- To maintain and monitor appropriate records of pupils' learning and achievements
- To write reports, attend parents' meetings and respond to parents' enquiries
- To implement the School's agreed policies
- To maintain effective discipline through implementation of the School's agreed procedures.
- To take part in the performance management/appraisal programme.
- To attend meetings as appropriate
- To maintain liaison with classes' and individual pupils' Form Tutors.
- To take on the pastoral responsibilities of a Form Tutor or Co-tutor.
- To keep abreast of all exam specifications and to meet all deadlines.

CURRICULUM

- To teach agreed schemes of work to KS3-5 classes.
- To teach and assess in regards to the GCSE and A level specifications.
- To ensure that curricular records and assessments are kept and reports written.
- To mark all work set in relation to the established mark schemes.
- To mark KS3 in accordance with the ArtsEd mark scheme.
- To differentiate according to need throughout teaching modules, and to ensure extension tasks are provided for able, gifted and talented pupils.
- To ensure that health and safety issues are properly understood and procedures followed effectively and consistently.
- To support the work of pupils in preparing for oral examinations.

FINANCE AND RESOURCES

- To provide a list of examination and school trips disbursements when required by the Finance Director

COMMUNICATION AND MEETINGS

- To attend and contribute to meetings for the department and others within school
- To adhere to plans, policies and decisions made during such meetings.

ADDITIONAL INFORMATION

The post holder must at all times carry out their responsibilities with due regard to all ArtsEd policies and procedures and must adhere to these at all times

The School is committed to safeguarding and promoting the welfare of children and young people and expects all staff to share this commitment.

The above list is not exhaustive and the post holder will be required to undertake such duties as may reasonably be expected within the scope and grading of the post. All members of staff are required to be professional, co-operative and flexible in line with the needs of the post and the school.

Job descriptions are regularly reviewed to ensure they are an accurate representation of the post.

All employees are expected to maintain their continued professional development and attend training as required to meet the changing needs of the role and the school.

PERSON SPECIFICATION

Qualifications:

- A degree relevant to the subject being taught
- QTS is desirable – but not essential

Skills:

- Ability to design and implement interesting and creative schemes of work
- An efficient and effective teacher with evidence of first-class teaching skills
- Effective classroom manager
- Ability to inspire pupils

Knowledge:

- A sound knowledge of relevant examination syllabuses for GCSE and A Level
- A range of teaching pedagogy and strategies relevant to the teaching of the subject
- Familiarity with current best practice
- A good knowledge of assessment procedures relating to the relevant subject area

Experience

- Relevant teaching experience

Personal Qualities

- The ability to inspire in pupils a love of the subject and the desire to reach the highest possible standards
- A commitment to the broad education of children and the aptitude to work constructively with children across a wide range of age and ability
- The competence, stamina and professionalism necessary to discharge all professional duties effectively
- A willingness to allocate own time to give additional one-to-one support to pupils in preparation for examinations
- Enthusiasm for the work in this specialist school and a strong team player
- Excellent communication skills