



Take the next step in your career at ArtsEd



WELCOME FROM THE HEADTEACHER

Thank you for your interest in a position here at ArtsEd Day School and Sixth Form, the most academically successful performing arts school in the UK. ArtsEd is a co-educational school for 11-18 year olds where we provide an energetic, creative space for talented young people to achieve highly in both their vocational and academic studies. We place a strong emphasis on fully equipping our pupils with the skills they need to succeed in the future, and in providing excellent teaching and support to enable them to pursue their passions. We share the ArtsEd building with our inspirational BA Acting and Musical Theatre students, so all pupils are surrounded by degree-level talent and have access to wonderful productions on a regular basis. ArtsEd Day School and Sixth Form is an inspiring, positive and supportive environment for our pupils to thrive in, and for our staff to build lasting, fulfilling careers.

Adrian Blake



ArtsEd is a uniquely vibrant and thriving organisation with a friendly and inclusive team. Established 100 years ago, it originated from two schools, founded by Grace Cone and Olive Ripman, ground-breaking educational pioneers who believed passionately in the value of combining academic studies with a specialised training in dance, drama, music and art.

This philosophy has been at the heart of ArtsEd's development ever since, and we now provide 240 pupils with a unique combination of excellent academic education alongside outstanding vocational training. Our teachers are passionate about guiding and supporting students towards excellence in all their studies.

Based in Chiswick, West London, we are ideally situated for transport links on the District and Piccadilly lines. We are only round the corner from Turnham Green station and there are a selection of buses that service the area. We are in Zone 3, on the border with Zone 2, which makes heading to the centre of London a dream if you fancy exploring all that the city has to offer.

WHAT DO WE OFFER?

The energy and passion at ArtsEd is tangible. We are a fun, close-knit team who believe that the arts provide our young people with a motivation and focus in every aspect of their lives.

We offer a competitive salary, with opportunities to develop and take on further responsibilities in your role. We strive to offer our staff with every opportunity to develop with our training development programme.

Our staff health and wellbeing is something we take very seriously and aim to put above everything else. This is why we have teamed with Simply Health to contribute towards:

- Dental appointments
- Opticians appointments
- A range of therapies and treatments
- GP via telephone or video link
- Discounted gym membership, counselling services and health advice

On top of this, you can receive childcare vouchers, the Cycle to Work Scheme, and a 5% matched pension after your qualifying period.



What do our staff say?

"The small size of the school enables a close working relationship to develop between students and teachers and one can really see the difference and impact that we make on a daily basis as these very talented and wonderful young adults grow into people that I know will make a positive contribution to society. Teachers at ArtsEd are trusted as professionals in their field and are allowed to teach with freedom and flair. At the same time, no teacher feels alone and there is always support from colleagues should it be needed."

James Vant, Head of KS3 & 4 History, Year 11 Form Tutor.



WHAT DO OUR STAFF SAY?

"The atmosphere at ArtsEd is fantastic! Staff are always approachable and friendly and I have felt rejuvenated by the attitude of the students. One of the reasons I moved here was because of the tragic decline of the Arts in State Education, and although the students are very busy and the scheduling tight, there is a pervasive, 'can-do' attitude that underpins any typical working day." Richard Brunel, Head of English

"When I started I soon realised what a special and unique place ArtsEd was; the way they managed to balance the arts based subjects with the academic subject is quite brilliant. As a Geography specialist in a predominantly arts focused school this was a very new experience for me. I have honed my skills as a learning practitioner but along the way I have developed some special skills and can also, when needed, incorporate the arts into my lessons and vice versa. For instance a few years ago one of the main themes in the GCSE Geography course 'Restless Earth' was turned into a dance piece for our annual Dance Show! I am constantly amazed by how talented our pupils are and how effortlessly they transition from a performing arts lesson to an academic lesson." - Simone Brown-Smith, Head of Geography.



GUIDANCE

Please read the person specification and job description carefully before starting your application and ensure that you meet all of the essential criteria. Only relevant information will be considered when shortlisting applicants for interview.

EQUAL OPPORTUNITIES

Arts Educational Schools London is committed to a comprehensive policy of equal opportunities. It aims to create the conditions whereby students and staff are treated solely on the basis of their merits, abilities and potential regardless of gender, ethnic or national origin, age, socio-economic background, disability, religious or political beliefs and affiliations, family circumstances, sexual orientation or other irrelevant distinction.

SAFEGUARDING

The Arts Educational School is committed to safeguarding and protecting the welfare of children. All successful candidates are expected to share this commitment, and will be subject to an enhanced DBS check.

JOB DESCRIPTION AND PERSON SPECIFICATION

Job Title: Director of Teaching and Learning

Department: Day School, SLT

Reports To: Headteacher

Salary: £44000 - £48000

Purpose of the Role:

You will lead the development of Teaching, Learning and Assessment across the school, including developing and leading on the Digital Learning Strategy; reviewing and developing policies and procedures for the development of Teaching and Learning, Digital Learning, work scrutiny, and homework for pupils across the School.

In addition, the post holder will review and develop policies and procedures for the development of Lesson Planning, Schemes of Learning, and both formal and developmental observations across the School.

Your role will require the line management of a Faculty including key members of middle leadership.

Introduction to ArtsEd:

We are committed to fully developing the academic, vocational and personal potential of our pupils and we strive to ensure that our curriculum is modelled on current best practice. We believe that the balance of academic study, creative arts training and performance opportunities helps to develop self-discipline together with a strong sense of responsibility. Our pupils and staff relish challenges and work tirelessly to achieve the very highest standards. Small class sizes and a staff of well-qualified, specialist teachers underpin the excellent approach to the process of learning at all stages.

The school has a long history of success – with its pupils going on to LAMDA, ArtsEd, Rambert, RADA, The Royal Academy of Music, The Place and other prestigious schools. Students also leave to follow careers in theatre, media, and the visual arts either at university or at specialist institutions.

The Arts Educational Schools London is not a 'stage school,' for it has always prided itself on producing a first-class education in which the performing arts play a central role. Our emphasis is on teaching the whole person, not merely the fostering of professional talent.

Job Description

Key Responsibilities

Staff support Duties:

- Developing and supporting excellent classroom practice across Key Stages 3, 4 and 5.
 - Leading all teachers on implementing any changes to School policy relating to teaching and learning.
 - Leading all teachers on implementing changes to school policy relating to Work Scrutiny.
 - Leading all teachers on implementing changes to school policy relating to Homework.
 - Leading all teachers on implementing changes to school policy relating to Digital Learning.
 - Being involved in decision making and policy development on teaching, learning, work scrutiny, and homework matters across the whole school.
 - Building a deep level of knowledge and awareness relating to lesson planning and formal/ developmental observations and the development of teaching across the school.
 - Leading and co-ordinating relevant internal CPD on Teaching and Learning, Work Scrutiny, Homework, and other relevant areas of staff development.
 - Contributing to key decisions and policy development on assessment.
 - Being involved in decision making and policy development on SEND.
- Line Managing and developing the work of a Faculty and other key members of Middle Leadership
- Teaching in the region of 20-24 periods a week.

SLT Duties:

- Contribute to establishing the core values of SLT;
- Contribute to management decisions on all aspects of policy, development and organisation; Monitor and evaluate pupil achievement and attainment throughout the school and have the ability to demonstrate impact through the use of data;
- Liaise with the trustees, when appropriate, to facilitate their overview of school management;
- Assume responsibility for the management of the school as required in the absence of the Headteacher, and the Deputy Headteacher lead by example as a teacher and as a manager;
- Support subject leaders in the development and implementation of curricular initiatives;
- Attend SLT meetings as required, and report back to staff when necessary;
- Lead on key areas of the curriculum, Teaching and learning, classroom practice, digital learning, and CPD within the School as agreed with the Headteacher and/or Deputy Headteacher.

Additional Information

- ArtsEd is committed to safeguarding and promoting the welfare of children and young people and expects all staff to share this commitment
 - The post holder must at all times carry out their responsibilities with due regard to all ArtsEd policies and procedures
 - The above list is not exhaustive and the post holder will be required to undertake such duties as may reasonably be expected within the scope and grading of the post.
 - All members of staff are required to be professional, co-operative and flexible in line with the needs of the post and the school.
- Job descriptions are regularly reviewed to ensure they are an accurate representation of the post.

Person Specification:

The successful person will demonstrate:

- A history of outstanding classroom practice, with numerous examples of excellent feedback on formal observations.
- Experience and expertise in deploying a range of mechanisms, including the filming of lessons, to aid observation and reflection, and develop a culture of ever-improving classroom practice.
- A commitment to inclusive education, but also to the work of this specialist school.
- A commitment to safeguarding and promoting the welfare and development of young people and a positive attitude to helping them achieve their potential.
- A commitment to their own CPD, and evidence of their awareness of national and local developments in the education of students including those identified as SEND.
- An awareness of the ways in which young people's learning can be supported, and a repertoire of strategies to use to this end
- An awareness of, or willingness to learn about, digital learning and how this can support and develop student learning.
- An understanding of how prior attainment data can be used to monitor progress and raise expectations and achievement.
- An awareness of equal opportunities issues and best practice.
- Evidence of her/his ability to work in partnership with parents to promote the individual pupil's achievement.
- The qualities necessary to command the confidence and respect of pupils, parents and Colleagues.
- The capacity to lead a team, to realise projects in partnership with them and to contribute to their professional development
- Efficiency in dealing with routine and administrative tasks.
- The capacity to contribute to, and lead whole school developments.