Teacher of Mathematics - Job Pack

ArtsEd is a brilliant place to work, full of talented people doing what they love most in the world. For over 100 years, ArtsEd has been at the forefront of performing arts training in the UK, nurturing talent, and inspiring confidence. One of the UK's leading centres of conservatoire education, the training we provide is world-class, inclusive, contemporary, and focused on the constantly evolving needs of the industry in the 21st century.

ArtsEd employs around 170 people in a variety of teaching and support roles, as well as many more on a freelance basis. We expect a great deal from our staff, and in return, we provide a fulfilling, supportive, welcoming, and engaging environment, where people feel comfortable to be creative, open, and able to give their best.



ArtsEd Day School & Sixth Form

Our Day School & Sixth Form is a national centre of excellence for the study of the performing arts. Founded over 100 years ago, ArtsEd's ethos remains much the same today as it was then: to provide a broad and balanced education, stretching students to achieve their academic, artistic, and personal potential.

An independent day school like no other; ArtsEd is an international leader in performing arts education and a local and national leader in its wider academic provision. Our students enjoy a high-quality vocational programme delivered by committed and creative professionals, whose expertise instils in our students a passion for performance that feeds into all aspects of their educational and personal development. Our students spend time every day doing what they love, encouraging their development into happy, collaborative, and well-rounded individuals, fully committed to holistic education and, at 16+ or 18+, armed with a set of skills and experiences that prepare them for whatever pathway they choose to follow.

In 2024, recognising our outstanding curriculum and performing arts achievements, ArtsEd was awarded a 'significant strength' by ISI, and the School won the ISA National Award for Excellence.

ArtsEd Higher Education

ArtsEd is one of the UK's leading providers of degree-level conservatoire education. Our Foundation, BA and MA courses in Musical Theatre and Acting, create graduates who are innovative and resilient performers. We prepare our students for both the physical and mental rigours of the performing arts industry through a combination of outstanding vocational training and focused pastoral care. The success of our approach has led to our alumni playing a key role in the success of the UK's creative economy for many years and they include choreographers, directors, and producers, as well as performers.

'The future of this country's theatre
tradition depends on centres of excellence such as ArtsEd.'

Lord Lloyd Webber, ArtsEd President

What do we offer?

The energy and passion at ArtsEd are tangible. We are a small, close-knit team, committed to supporting all of our students to achieve their best. We offer competitive salaries and our size means that we are able to provide tailored opportunities for staff to develop their skills and experience through internal and external programmes.

The health & wellbeing of our staff is a key focus and we have teamed up with Simply Health to offer a family-wide health plan that includes the following:

- a full Employee Assistance Programme, including face-to-face counselling and unlimited telephone support;
- contributions towards a range of therapies, including sports massage, physiotherapy and chiropractic appointments;
- contributions towards dental and optical costs;
- 24/7 GP appointments via telephone/webcam;
- Lifestyle Discounts.

In addition, staff are eligible for the following:

- Cycle to Work Scheme;
- a 5% matched pension (after the relevant qualifying period).

Teacher of Mathematics	
Department	Day School and Sixth Form
Reports to:	Head of Mathematics
Working Pattern:	Full Time
Start date:	September 2025
Salary:	Commensurate with experience

ArtsEd is committed to safeguarding and promoting the welfare of children and young people and expects all staff (permanent and visiting) and volunteers to share this commitment; all staff are required to undergo background checks in line with Keeping Children Safe in Education 2025 regulations and to hold an enhanced DBS.

Summary of the role:

An inspiring and enthusiastic teacher is sought who will play a key role in a supportive, collaborative and experienced Mathematics Department. The role would suit either an early career teacher or a teacher seeking further experience. While the ability to teach to A Level might be an advantage this role will be focused on KS3 and KS4.

Students are streamed from Year 7 into two groups, with all groups sitting the GCSE Examination at the end of Year 11. We follow the Edexcel syllabus for GCSE and A level. The department also offers GCSE Statistics as an option subject from year 9 as the popularity for maths continues to increase.

Our teachers ensure that each student is provided with the confidence to develop their knowledge and application of Mathematics from Year 7 through to public examinations. Each student is expected to fulfil their potential in Mathematics within an environment where they are supported and challenged. They are also expected to use these skills to enhance their learning and development throughout the ArtsEd Curriculum within their wider academic and vocational education.

All staff at ArtsEd are expected to sustain and improve the quality of performing arts training and academic education that is offered to the students in the school. Our ethos is one of shared responsibility to which all teachers make a significant contribution. You will be expected to generate, along with the other members of successful department, the vision and ethos for the course and work together to develop the most innovative core units for students.

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Responsibilities:

Department specific duties and responsibilities:

Responsibilities as a subject teacher:

- To contribute to the teaching of the KS3 – KS4 curriculum in Maths including GCSE – and also to the teaching of Statistics.
- To set and mark classwork, homework and any internal exams/assessments according to the School's marking policy.
- To support the design, development and writing of schemes of work relating to the requirements of KS3 and the GCSE Examination Boards, working collaboratively where appropriate.
- To strive for excellence in the quality of teaching and learning within the department and ensure that curricular records are kept and reports written.
- To demonstrate knowledge of relevant examination and assessment specifications, meeting all deadlines for marking coursework
- To create, maintain and monitor appropriate records of students' learning and achievements, curricular coverage, and assessments.
- To write reports, attend parents' meetings and respond to parents' enquiries.
- To advocate for and implement the school's agreed policies and procedures.

	• To supervise the use and care of the rooms assigned to your classes, including adherence to relevant Health and Safety regulations in studios/classrooms and other facilities. • To attend and contribute to meetings for the department and others within school, and to adhere to plans, policies and decisions made during such meetings. • To take part in the performance management and appraisals programme. • To maintain liaison with classes and individual students' Form Tutors. • To take on the pastoral responsibilities of a Form Tutor. • To work within the budget allocated for certain tasks by the Head of Department. • To maintain an accurate written record of all books/equipment sold to students in the school, and to provide a list of these disbursements when required by the Head of Department. • To oversee the provision and maintenance of effective resources for learning: textbooks, student materials, equipment and classrooms. **School wide duties and responsibilities:** • To ensure that health and safety issues are properly understood, and procedures followed effectively and consistently. • To maintain effective discipline through the implementation of the School's agreed procedures • To take part in the Performance Management Programme. • To maintain effective discipline through implementation of the school's agreed policies and procedures. • To carry out general school supervisory duties as and when required to do so. • To attend and support Open Evenings, Parents Evenings, School performances and other relevant events. • To attend and contribute to staff meetings, department and faculty meetings, and other meetings as required.
Duties and responsibilities of all Staff:	• All staff must promote and safeguard the welfare of children and young persons for who you are responsible and with whom you come into contact . • All staff must carry out their responsibilities with regard to all ArtsEd policies and procedures, ensuring inclusivity, equality of opportunity, and compliance with Health and Safety in the workplace. • All staff must respect the confidentiality of data stored electronically and by other means in line with the Data Protection Act. • All staff must adhere to the staff Code of Conduct. • All staff are required to regularly undertake Safeguarding, Keeping Children Safe in Education, Prevent, and GDPR training and to maintain their own professionalism and job-related knowledge through ongoing CPD. • All members of staff are required to be professional, co-operative, and flexible in line with the needs of the post and the School. • All Job Descriptions are reviewed annually and will change to reflect the needs of the School and the post. • ArtsEd is committed to the safety, wellbeing and safeguarding of all students and students and expects all staff to share this commitment. Staff in all posts are required to hold a clear, enhanced DBS. • You may also be required to undertake and additional duties as your line manager, SLT, or the Head requires from time to time. • All staff are expected to provide a safe and professional environment that is respectful and supportive of other staff members and members of the ArtsEd community. • All staff are expected to provide safe and professional environment that is respectful and supportive to all students and enables them to explore their identities under the Equality Act 2010 and in line with ArtsEd EDI protocols. • Demonstrate a total commitment to safeguarding children.

Person Specification	Essential /Desirable	Assessment Method
Qualifications		
• A good Honours degree (or equivalent) in the relevant subject(s) • QTS, Post Graduate Certificate in Education • Commitment to continuing professional development	Essential Desirable Essential	Application / Interview / Interview Task
Knowledge		
The knowledge required by the Applicant to perform effectively in the role: • Have a thorough and secure knowledge and understanding of the subject • A sound knowledge of relevant examination syllabuses for GCSE and a willingness to learn new specifications if deemed appropriate • A range of teaching strategies and approaches relevant to the teaching of the subject • Familiarity with current best practice • A good knowledge of assessment procedures relating to the specialist area	Essential	Application Interview Professional references
Experience		
The categories of work or organisations, types of achievements and activities that would be in the role: • This post would suit an early careers teacher or an experienced teacher • Relevant teaching experience, preferably in a co-educational environment, of teaching Mathematics to GCSE and potentially to A level.	Essential	Application Interview Professional references
Skills and abilities		
The skills and abilities required by the Applicant to perform effectively in the role: • Ability to inspire and develop young students, both vocationally and academically. • Evidence of first-class teaching skills • Effective classroom/studio manager • Ability to design and implement an exciting and effective curriculum • An efficient and effective administrator And also: • To enable students to acquire knowledge and make progress according to their ability so that they increase their understanding and develop their skills in the subject taught. • To foster in students the application of intellectual, physical or creative effort, interest in their work, and the ability to think and learn for themselves. • To create well-planned lessons and deliver through effective and appropriate teaching methods, activities and management of class time. • To show a good understanding of the aptitudes, needs and prior attainments of the students and ensure these are taken into account in lesson-planning. • To utilise effective strategies for managing behaviour and encouraging students to act responsibly. • To teach, according to their educational needs, the students assigned to them, including the setting and marking of work to be carried out by the students in class, homework and elsewhere. • To assess, record and report on students' development, progress and attainment. • To work with, and under the instruction and guidance of the Head of Mathematics in the preparation and development of courses of study, teaching materials, teaching programmes. • To contribute to the development of the curriculum, and to be aware of the latest thinking in both subject and the national curriculum. • To staff clinics and other academic support measures according to the timetables and needs of the students.	Essential	Application Interview Professional references

• To provide guidance and advice to tutees assigned to them, on their academic programmes, timetables, methods of study, study skills, further education and future careers, including information about sources of more expert advice on specific questions, making relevant records and reports. • To attend and lead any Personal, Social and Health Education sessions as specified for their tutor group and other groups as required by the PSHE Co-ordinator. • To communicate and consult with the parents of students to communicate and co-operate with persons or organisations inside and outside the School in order to promote the social and moral welfare of students and their progress within the School. • To participate in meetings arranged for any of the purposes above.		
Personal competencies and qualities		
The personal qualities that the Applicant requires to perform effectively in the role and to ensure that the Applicant safeguards and promotes the welfare of children and young people: • Motivation to work with children and young people • Ability to form and maintain appropriate relationships and personal boundaries with children and young people • Emotional resilience • Positive attitude to the use of authority in maintaining discipline. • A strong commitment to educating young people • The ability to work constructively across a wide age and ability range. • The all-round ability to discharge all professional duties properly • The competence, stamina, and professionalism necessary to perform all professional duties effectively • Enthusiasm for the work of this specialist school including a passion for educating through the Arts • Ability to work as part of a small team and communicate effectively • Total commitment to safeguarding children	Essential	Application Interview Professional references

Background to ArtsEd	ArtsEd originated from two schools, one founded in 1919 by Grace Cone and one founded in 1922 by Olive Ripman. These two educational pioneers believed passionately in the value of combining a general academic education with specialised training in dance, drama, music and art. They were committed to preparing young people for professional careers in or related to the theatre. In 1939, Grace and Olive joined forces to create the Cone Ripman School, subsequently named the Arts Educational Schools. Dame Alicia Markova and Sir Anton Dolin drew almost exclusively on ArtsEd students to help them create their revolutionary company London Festival Ballet, which eventually became the English National Ballet. Ballerina Dame Beryl Grey became Director of the Schools in the 1960s. ArtsEd continued to innovate, introducing both professional acting and musical theatre courses and in I986 moved to its present home in Chiswick. In 2007, Lord Andrew Lloyd Webber became President, heralding an auspicious new era for ArtsEd. The Day School and Sixth Form remains the leading school of its kind in the UK with all students possessing outstanding creativity and dedication. Academic results and vocational success are significant and our Value Added return is in the top 1% nationally. The School of Musical Theatre and School of Acting offer full-time BA and MA courses. Our Musical Theatre course is recognised as the best in the UK, while the Acting course is praised for its innovative 50:50 split between stage and screen acting. Our outstanding record of graduate success sees nearly every one of our Musical Theatre graduates and over three-quarters of our Acting graduates make their professional debuts within six months of graduating. In additional to vocational training and significant success in the creative arts, each year a number of ArtsEd students move on to Russell Group universities where they study a range of more traditional academic subjects.