



# **Student Agreement**

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**Contract for Higher and Further Education Services**

**The Arts Educational Schools**

March 2026

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## 1. **Introduction**

- 1.1. This document (the "Agreement") sets out key aspects of the relationship between you and The Arts Educational Schools ("ArtsEd" / "us" / "we"). When you are offered a place to study a Higher or Further Education course at ArtsEd it is in accordance with the documents listed in paragraph 1.2.
- 1.2. The contract between us and you for the provision of educational services in respect of the courses listed in Annex A below consists of:
  - 1.2.1. this **Agreement**, which contains the requirements and obligations which apply to you and to us while you are studying at ArtsEd. This Agreement refers and links to other documents that provide greater detail of these requirements and obligations, including the Fees List and documents referenced in paragraph 1.2.4;
  - 1.2.2. the **Offer Letter** that we sent you;
  - 1.2.3. the **Acceptance Form**; and
  - 1.2.4. the ArtsEd **Student Policies & Procedures**, which are the ArtsEd rules, policies, procedures and codes of practice which sit alongside this Agreement. They can be found at <https://artsed.co.uk/about-us/policies>. Please take some time to look at the ArtsEd policies, including our Fees, Refund and Cancellation Policy.
  - 1.2.5. the **City St George's, University of London Senate Regulations**, which are the regulations of the Awarding Body and which apply to all Higher or Further Education courses at ArtsEd. They can be found at <https://www.citystgeorges.ac.uk/about/governance/policies/senate-regulations>.
- 1.3. Acceptance of the offer in the Offer Letter means that you accept this Agreement in full and the contract will be legally binding. This means that there are strict controls on changing or ending it. Sections 5 and 6 explain how the contract might come to an end.
- 1.4. **It is important that you read this Agreement in full before accepting your offer of a place. Please read the terms of this Agreement carefully, and check that the details in your Offer Letter are accurate.**
- 1.5. **The following paragraphs are particularly important and we encourage you to familiarise yourself with them and contact ArtsEd using the details provided at 1.6 if you would like further clarification:**
  - 1.5.1. Paragraph 8.2: Course Validation
  - 1.5.2. Paragraph 7.1: Course Variation
  - 1.5.3. Paragraph 7.2: Policy Variation
  - 1.5.4. Paragraph 10.2: Additional Costs
  - 1.5.5. Paragraph 10.5: Tuition Fee Increases
  - 1.5.6. Paragraph 16.5: Temporary College Closure
  - 1.5.7. Paragraph 16.6: Permanent College Closure

- 1.6. If you have any questions about this Agreement, the policies linked to it or other aspects of life as a student at ArtsEd, please contact the Head of Admissions on [he\\_admissions@artsed.co.uk](mailto:he_admissions@artsed.co.uk). Please also contact the Head of Admissions if you would like to request this document in an alternative format.

## **2. Terminology**

- 2.1. **Admission** occurs when you accept the offer of a place and entitles you to enrol as a student at ArtsEd.
- 2.2. **ArtsEd** ("us" / "we") means:
- 2.2.1. The Arts Educational Schools, a charitable company limited by guarantee registered in England and Wales (No. 712444) as now or in the future constituted (and any successor). Registered office: ArtsEd, Cone Ripman House, 14 Bath Road, London W4 1LY.
- 2.2.2. Contact: Telephone on 020 8987 6676 or at [dbumpstead@artsed.co.uk](mailto:dbumpstead@artsed.co.uk) or address as above.
- 2.2.3. UKPRN: 10000381.
- 2.3. **Awarding Body**: A provider that has degree awarding powers authorised by the Office for Students.
- 2.4. **Enrolment** occurs when you have fulfilled any conditions of your accepted offer and have completed an enrolment form for the academic year specified in your Offer Letter during your Induction Week.
- 2.5. **Entry** occurs when the student attends ArtsEd for the first time under these Terms and Conditions.
- 2.6. **Re-enrolment** occurs each September and involves enrolled students confirming the continuation of their studies at ArtsEd before a published deadline.
- 2.7. **Tuition Fees** means fees in respect of, or otherwise in connection with, undertaking the course, including admission, registration, tuition and graduation. Tuition fees are set annually but usually charged termly in equal instalments.
- 2.8. **You or Your or the Student** means the person who has been offered a place at ArtsEd and has signed the Acceptance Form.

## **3. Equality, Diversity & Inclusion**

- 3.1. ArtsEd is committed to working together to build a learning community founded on equality of opportunity – a learning community which celebrates the rich diversity of our student and staff populations and one in which discriminatory behaviour is challenged and not tolerated within our community.
- 3.2. ArtsEd will do all that is reasonable to ensure that our culture, policies and procedures are made accessible to students who have disabilities and to comply with our legal and moral responsibilities under equality legislation in order to accommodate the needs of applicants and students who have disabilities for which, after reasonable adjustments, ArtsEd can cater adequately.

## **4. Admission & Enrolment**

- 4.1. **Offer of a place**: Your Offer Letter sets out the steps you must take to accept your offer of a place and whether the offer is subject to any conditions.

- 4.2. **Acceptance:** Acceptance of the offer and fulfilment of any conditions will entitle you to enrol with ArtsEd for the academic year specified in your Offer Letter.
- 4.3. **Acceptance Deposit:** An Acceptance Deposit as shown on the Fees List for the relevant year will be payable when you accept the offer of a place. The Acceptance Deposit will be retained in the general funds of ArtsEd until you leave and will be repaid by means of a credit without interest, less any outstanding sums due to ArtsEd on leaving.
- 4.4. **Overseas Deposit:** For reasons of administration, the right is reserved to require payment of an additional Overseas Deposit as shown on the Fees List for the relevant year, if your normal residence is outside the UK. The Overseas Deposit will be retained in the general funds of ArtsEd until you leave and will be repaid by means of a credit without interest, less any outstanding sums due to ArtsEd on leaving.
- 4.5. **Immigration:** ArtsEd holds a licence to sponsor international students under the UKVI points-based system of immigration. You must inform the Head of Admissions when returning a completed Acceptance Form or at any other time if you require sponsorship in order to obtain a visa to study at ArtsEd. It shall be your responsibility at all times to ensure that you have the appropriate immigration permission to live in the United Kingdom and to study at ArtsEd and you shall permit ArtsEd to take and retain copies of all documentation required to be kept by ArtsEd in order to comply with its duties as a UKVI Student sponsor, including passport, visa, vignette and/or biometric resident permit of the student.
- 4.6. **Permission to enrol:** You will not be permitted to enrol with ArtsEd if you:
- 4.6.1. fail to meet any of the conditions specified in your Offer Letter;
  - 4.6.2. fail to pay the required tuition fees (or provide information in relation to payment) as specified in the ArtsEd Fee, Refund and Cancellation Policy; or
  - 4.6.3. do not have the right to live and study in the United Kingdom, or you have that right withdrawn.
- 4.7. **Permission to re-enrol:** You may not be permitted to re-enrol with ArtsEd if you:
- 4.7.1. are suspended from ArtsEd;
  - 4.7.2. have been withdrawn from ArtsEd through a failure to meet academic requirements or for contravention of ArtsEd Regulations or Policies;
  - 4.7.3. have committed or been convicted of a relevant criminal offence which, had it been committed at the time of your application, would have precluded you from enrolment; or
  - 4.7.4. have tuition fee debt or have contravened any other aspect of the ArtsEd Fee, Refund and Cancellation Policy. Please view that policy for more information.

## **5. *Cancellation in the cooling-off period***

- 5.1. **Cancellation:** Cancellation means the cancellation of a place at ArtsEd which has been accepted by you.

5.2. **Cooling off period:** If your contract with us was formed entirely by means of distance communications (by post or email), you have the right to cancel your place at ArtsEd within 14 days of the date on which you accepted your place.

5.3. **Notice of cancellation:** Your decision to cancel the contract must be notified to ArtsEd in writing by email to the Head of Admissions [he\\_admissions@artsed.co.uk](mailto:he_admissions@artsed.co.uk).

#### 5.4. **Effects of cancellation**

5.4.1. **Where we have provided educational services:** If, following your acceptance of a place, we provide educational services to you, and then you choose to cancel the contract before the 14-day period expires, you will be liable to pay to us our reasonable costs. We will return to you, after deduction of our reasonable costs, the balance of:

5.4.1.1. Tuition Fees;

5.4.1.2. the Acceptance Deposit; and

5.4.1.3. if paid, the Overseas Deposit.

Any withheld funds would reflect our reasonable costs incurred that result from your cancellation.

5.4.2. **Where we have not provided educational services:** If you cancel this contract within the 14 day period and we have not provided any services, We will reimburse to you in full:

5.4.2.1. any Tuition Fees;

5.4.2.2. the Acceptance Deposit; and

5.4.2.3. if paid, the Overseas Deposit.

We will reimburse you without undue delay, and not later than 14 days after the day on which we are informed about your decision to cancel. We will make any reimbursement due using the same means of payment as you used for payment to us, unless we expressly agree otherwise and within 28 days. You will not incur any fees as a result of the reimbursement.

5.4.3. **Reimbursement of payments made:** If you have paid to us an amount greater than any costs we have properly incurred, we will reimburse you with the balance, within the timescale and in the manner set out in 5.4.2 above.

## 6. **Ending this Agreement**

6.1. **Withdrawal:** Withdrawal means that you stop studying with us and will no longer be an ArtsEd student. If you want to return to ArtsEd after withdrawal you will need to re-apply and go through the admissions process.

6.2. **Termination by You:** You can cancel this agreement shortly after accepting it, as explained in section 5 of this Agreement. After the expiry of the 14-day cooling-off period, you may terminate your contract and withdraw from ArtsEd at any time by providing ArtsEd with written notice of withdrawal by completing and returning a Withdrawal Form. As specified in your Offer Letter, if you withdraw from ArtsEd after the expiry of the cooling-off period, you will no longer be entitled to a deposit

refund and we will calculate any amount of tuition fees due in line with the provisions set out in our Fees, Refund and Cancellation Policy.

- 6.3. **Termination by ArtsEd:** We may terminate this contract and on written notice withdraw you from your course if:
- 6.3.1. **You have an outstanding tuition fee debt**, in which case we will act in accordance with our Fee, Refund and Cancellation Policy. Please read and familiarise yourself with this policy so that you understand its consequences and implications;
  - 6.3.2. **You fail to meet the applicable ArtsEd attendance requirements** as set out in our Attendance Policy;
  - 6.3.3. **You fail to meet the applicable ArtsEd progression or award requirements** set out in our Assessment and Feedback Policy;
  - 6.3.4. **You fail to meet the requirements of ArtsEd's Support for Study Policy**;
  - 6.3.5. **You breach ArtsEd's policies or regulations**, including if your behaviour has been found to represent a major instance of student misconduct through the Student Misconduct and Disciplinary Procedure;
  - 6.3.6. **You commit or are convicted of a criminal offence** which had it been committed at the time of your application, would have precluded you from enrolment;
  - 6.3.7. **You have withheld key information or provided incorrect or misleading information to ArtsEd on which we have relied**;
  - 6.3.8. **You do not have the appropriate immigration permission** to study in the United Kingdom.

In these circumstances we will calculate any amount of tuition fees due in line with the fee refund terms set out in the Fee, Refund and Cancellation Policy.

- 6.4. **Automatic termination:** ArtsEd will deem this contract to terminate with immediate effect in the event that:
- 6.4.1. you are unable to enrol by the course start date or any later date notified to you; or.
  - 6.4.2. you fail to re-enrol on your course by the enrolment deadline.

In these circumstances we will calculate any amount of tuition fees due in line with the fee refund terms set out in the Fee, Refund and Cancellation Policy.

- 6.5. **Appeal against termination:** You may appeal against ArtsEd's decision to terminate this contract under paragraph 6.4 above in accordance with the arrangements set out in the relevant policy (e.g. Fee, Refund and Cancellation Policy, Student Regulations, Support for Study, Academic Appeals Procedure, Student Misconduct and Disciplinary Policy, etc.).

## **7. Changes to course modules or services**

- 7.1. **Course variation:** ArtsEd recognises the importance of delivering the course it advertises in its prospectus, but reserves the right to make minor variations (such as updating the curriculum, changing staff and adjusting your timetable) in order to

enhance the student experience, act on student feedback and respond to changing laws, regulations and best practice. Where a change will affect you, the process for managing that change will vary depending on when the change is made:

- 7.1.1. *Changes made after your application but before you register to start your course:* We will contact you to tell you about any material changes we are making so that you can decide whether you want to withdraw from the course without financial penalty in the event that you do not wish to accept the change.
- 7.1.2. *Changes affecting you as a student already on the course:* ArtsEd will not make material variations to your course without consulting you and allowing you to withdraw from the course without financial penalty in the event that you do not wish to accept the change.

7.2. **Policy variation:** We may update, remove or introduce policies, procedures, rules, charters or codes of conduct to ensure that we meet legal and regulatory obligations and/or act in students' best interests. In this event, we will communicate a summary of key policy and procedural information to all students. During your studies, you will usually be consulted on proposed changes and then informed by email to your ArtsEd email address when changes are implemented. We will take all reasonable steps to minimise disruption to students, and any variations will be balanced against the overarching requirement that students should receive the educational service they expect.

## 8. ***Our Obligations***

- 8.1. **Provision of education:** ArtsEd will do all that is reasonable to provide an educational environment, tuition and assessment of a range, standard and quality which is suitable for each student and to provide education to at least the standard required by law in the particular circumstances. ArtsEd will exercise reasonable care and skill in providing educational services but cannot guarantee that you will achieve your desired academic results, progression to other educational establishments or employment prospects.
- 8.2. **Course Validation:** If your course is validated by an Awarding Body, the award you receive on completion of the course will be validated by that Awarding Body. In the event that it is necessary for us to change the Awarding Body for your course, we will substitute an alternative Awarding Body of equivalent standing and notify you no later than six calendar months prior to the course's start date. If you are unsatisfied with the alternative Awarding Body, you will have the right to withdraw without financial penalty and with appropriate compensation if applicable in accordance with the ArtsEd Fee, Refund and Cancellation policy.
- 8.3. **Optional Modules:** All modules on ArtsEd HE and FE programmes are compulsory. ArtsEd does not offer optional modules.
- 8.4. **Continuation of Study:** ArtsEd has a Student Protection Plan (SPP). This is an Office for Students registration requirement which records recognised risks to students' continuation of study and the steps taken to mitigate those risks. A copy of the SPP can be found on the Policies page of our website: [www.artsed.co.uk/about-us/policies](http://www.artsed.co.uk/about-us/policies).
- 8.5. **Consumer protection:** ArtsEd complies with consumer protection legislation and has designed its contractual arrangements with its students to be fair, transparent and reasonable.
- 8.6. **Policies and procedures:** ArtsEd will comply with its own policies and procedures, subject to any variations we may lawfully make as set out in section 7.

## 9. **Your Obligations**

- 9.1. **Behaviour:** You agree to treat all members of the ArtsEd community with dignity and respect and in accordance with the expectations set out in ArtsEd student policies and procedures, including the Student Bullying, Harassment & Sexual Misconduct Policy and the Code of Conduct for Freedom of Speech. In the event that these obligations are breached, ArtsEd may take disciplinary or other action against you in accordance with the Student Misconduct and Disciplinary Policy or the Support for Study Policy. All policies can be found here: [www.artsed.co.uk/about-us/policies](http://www.artsed.co.uk/about-us/policies).
- 9.2. **Attendance and Participation:** You agree to attend and participate in all of your scheduled teaching and assessment activities as set out in our Attendance policy. You are expected to undertake independent study in order to meet the learning and experience outcomes of your course.
- 9.3. **Other policies, procedures, rules and codes of conduct:** You agree to abide by all other policies, procedures, rules, charters and codes of conduct, subject to any variations we may lawfully make as set out in section 7. These documents can be found online here: [www.artsed.co.uk/about-us/policies](http://www.artsed.co.uk/about-us/policies). Please familiarise yourself with these policies before signing this Agreement.
- 9.4. **Learning differences and medical conditions:** You agree to notify ArtsEd during the application process and subsequently if at any time you become aware or suspect that you have learning difference or medical condition and will provide ArtsEd with a copy of all written reports and relevant information. If written reports or applications (such as diagnosis / Needs Assessment / DSA) for Specific Learning Difference (SpLD) related issues have not yet been acquired, please contact the SpLD Study Skills Coordinator, who will be able to assist you with this.
- 9.5. **Email Account:** You agree to monitor your ArtsEd email account regularly.
- 9.6. **Contact Information:** You agree to keep ArtsEd up to date with your contact information.

## 10. **Fees**

- 10.1. The Tuition Fees for our courses are published in the Fees List on our website: <https://artsed.co.uk/courses/fees-funding/>. The published tuition fees apply to specified start dates. If you defer your start date or restart a course having been withdrawn, or transfer your course after the first year, you will be charged the tuition fees that apply to the new start date.
- 10.2. **Additional Costs** means charges for goods and services that do not form part of Tuition Fees. This might include expenses relating to trips, materials, checks and specialist clothing. The Additional Costs for each course are published on our website: <https://artsed.co.uk/courses/fees-funding/>.
- 10.3. **Total Costs:** the total cost of your course, including any mandatory additional costs, will be sent to you in writing with your Offer Letter, and is set out in the Fees and Funding section of each course page on our website.
- 10.4. **Payment:** Acceptance of this Agreement indicates agreement to be bound by the ArtsEd Fee, Refund and Cancellation Policy and to pay all fees owed to ArtsEd when they become due in accordance with the payment terms agreed.
- 10.5. **Tuition Fee Increases:** ArtsEd may increase its Tuition Fees on an annual basis by up to 6% and will do so in accordance with its Fee, Refund and Cancellation Policy, which can be accessed here: [Fee-refund-and-compensation-policy.pdf](#). You

should read the Fee, Refund and Cancellation Policy prior to signing this agreement.

- 10.6. **Appropriation:** Allocation of funds should be agreed (e.g. maintenance costs) otherwise, ArtsEd shall allocate payments made to the earliest balance on the Fees account.

## **11. Complaints and Appeals**

- 11.1. **Concerns and Complaints:** ArtsEd welcomes feedback from prospective students and members of its community and will engage with students on an informal or formal basis in accordance with its policies and procedures.
- 11.2. **Applicants:** Applicants who are unhappy with the way in which their application to ArtsEd was managed may raise a complaint under the appeals procedure set out in the Admissions and DaDA Funding Policy, a copy of which can be found here: [www.artsed.co.uk/about-us/policies](http://www.artsed.co.uk/about-us/policies).
- 11.3. **Students:** Students who have accepted an offer of a place may raise any concerns they have with their course or any other aspect of the service provided by ArtsEd by following the Students Complaints Procedure, a copy of which can be found here: [www.artsed.co.uk/about-us/policies](http://www.artsed.co.uk/about-us/policies).
- 11.4. **External Review:** Students whose complaint(s) are not resolved under the Student Complaints Procedure may, once they have been issued with a Completion of Procedures Letter, refer the matter to the Office of the Independent Adjudicator for Higher Education (OIA).

## **12. Suspension**

- 12.1. **Suspension:** ArtsEd may suspend a student from their course in accordance with its Student Policies and Procedures. Non-exhaustive examples of the circumstances in which ArtsEd may decide to suspend a student include where it is deemed:
- 12.1.1. necessary because tuition fees have not been paid as set out in our Fee, Refund and Cancellation Policy;
  - 12.1.2. necessary to enable an investigation to be conducted into alleged misconduct or other behavioural concerns;
  - 12.1.3. appropriate as a disciplinary sanction in its own right;
  - 12.1.4. appropriate as a required interruption of studies via the Support for Study procedure.
- 12.2. **Appeal:** A student may appeal a decision to suspend them in accordance with the relevant policy/procedure.

## **13. Data Protection**

- 13.1. **Privacy Notice:** ArtsEd has a Student Privacy Notice which explains how we will use your personal data. Key information from this Privacy Notice is provided with the Offer Letter. The Privacy Notice is also published on the ArtsEd website and can be found here: [artsed.co.uk/about-us/policies](http://artsed.co.uk/about-us/policies). You must read the Privacy Notice(s) in full before accepting your place.
- 13.2. **Information Sharing:** ArtsEd will share aspects of your personal data with the Higher Education Statistics Agency (HESA) for the purpose of compiling statistics

about applicants and students for use by government bodies. The HESA Student Data Protection Notice can be found here:

<https://www.hesa.ac.uk/about/website/privacy> and here:

<https://www.hesa.ac.uk/about/regulation/data-protection/notices>.

- 13.3. **Right of access:** You have the right to access the personal data about you that ArtsEd holds in accordance with Data Protection legislation.

#### **14. Refunds & Compensation**

- 14.1. **Refunds and Compensation:** In the event that ArtsEd is unable to preserve continuity of study, for example due to events detailed in section 7 or section 16, and cannot facilitate either teaching out or transfer arrangements, we will consider whether any refund and/or compensation may be due to you in accordance with the ArtsEd Fee, Refund and Cancellation Policy.

- 14.2. **Deposits.** The Acceptance Deposit and the Overseas Deposit, if paid, will be refunded without interest less any outstanding balance of Fees following completion of your course.

#### **15. Liability**

- 15.1. **What we mean by liability:** Where we talk about being “liable” to you, this means that:

15.1.1. We have breached this Agreement or been negligent in carrying out our obligations under the Agreement;

15.1.2. You have suffered certain types of loss or damage as a result of that breach; and

15.1.3. We have a legal obligation to make up for that breach. This may mean paying financial compensation or taking other steps to address the effects of the breach.

- 15.2. **Our liability to you:** We may be liable to you if:

15.2.1. We fail to carry out our obligations under this Agreement to a reasonable standard; or

15.2.2. We breach any specific legal duties that we owe you.

Our liability to you in the case of loss or damage (other than for death or personal injury or fraud) is limited to a reasonable amount having regard to such factors as whether the damage was due to a negligent act or omission by us.

- 15.3. **Loss or damage for which we may not be liable:** We may not be liable to you for loss or damage:

15.3.1. which is due to your own fault, for example because you have been negligent or careless yourself or have not followed instructions; or

15.3.2. which is due to the actions or omissions of other people who are not our staff, subcontractors or agents, for example other students or members of the public.

- 15.4. **Your liability to us:** You may be liable to us if you cause damage or loss to our staff, property (including Intellectual Property and software licences) or buildings

and that damage or loss is a foreseeable result of your intentional or negligent actions or omissions, your breach of this Agreement, or any ArtsEd policy.

## **16. Events outside our control**

- 16.1. **Events outside our control** mean circumstances beyond ArtsEd's reasonable control that could not have been prevented even if we had taken reasonable care, and which mean that we are prevented from, hindered or delayed in providing or otherwise cannot provide the course, related educational and other services and facilities as described.
- 16.2. **Examples of events outside our control include but are not limited to:** the unanticipated and/or unavoidable absence or departure of key members of staff or specialist staff; industrial action by third parties (non-ArtsEd staff); power failure; acts of terrorism or the threat of an act of terrorism; pandemics, epidemics and other threats to public health; fire; severe weather conditions; natural disasters; political or civil unrest; war (whether declared or not); damage, interruption or lack of access to buildings, facilities or equipment; cyber-attack; the acts or delays of any governmental or local authority; legal or regulatory changes, including changes to government guidance; and/or withdrawal by any government or local authority of any necessary licence.
- 16.3. **Limitation of liability:** We are not liable to you for loss or damage you suffer where an event outside our control affects our ability to fulfil some or all of our obligations under this Agreement (completely or partly).
- 16.4. **Our obligations:** Where an event outside our control occurs, we will contact you as soon as reasonably possible and keep you informed about steps we are taking. We will use reasonable efforts to:
  - 16.4.1. Partly fulfil our obligations if we consider this to be safe, lawful and reasonably practicable, taking account of the circumstances, our resources and other obligations; and/or
  - 16.4.2. Meet our obligations through alternative methods. For example by changing the timing of elements within your course, using different methods for teaching or assessment or changing arrangements for accessing services or facilities.
- 16.5. **Temporary College closure:** In the highly unlikely event that ArtsEd is no longer able to preserve continuation of study temporarily, we will make arrangements to transfer you to another suitable provider. If this is not possible or acceptable to you, we will consider whether any refunds or compensation may be due to you according to the ArtsEd Fee, Refund and Cancellation Policy. ArtsEd has a Student Protection Plan (SPP), a copy of which can be found on the Policies page of our website: [www.artsed.co.uk/about-us/policies](http://www.artsed.co.uk/about-us/policies).
- 16.6. **Permanent College closure:** In the highly unlikely event that ArtsEd is no longer able to preserve continuation of study permanently, we will teach out or make arrangements to transfer you to another suitable provider. If this is not possible or acceptable to you, we will refund all tuition fees paid directly to us for the part of the course which cannot be delivered in that academic year and consider if any compensation is payable to you in accordance with the ArtsEd Fee, Refund and Cancellation Policy. ArtsEd has a Student Protection Plan (SPP), a copy of which can be found on the Policies page of our website: [www.artsed.co.uk/about-us/policies](http://www.artsed.co.uk/about-us/policies).

## **17. Other Important Terms**

- 17.1. **Alumni network:** Upon receipt of an award from us, and if you have fulfilled your obligations under this Agreement, you will be automatically enrolled in the alumni network. Your basic contact details (such as name, email address, course and year of course completion) will be shared with and stored by ArtsEd staff responsible for alumni activities. You may receive communications related to alumni events, networking opportunities, and other activities. You may opt out of the network or unsubscribe from communications at any time by following the instructions provided in alumni communications or by contacting [alumni@artsed.co.uk](mailto:alumni@artsed.co.uk).
- 17.2. **Consumer rights:** This is a consumer contract. Care has been taken to use plain language and to give clear explanations in this Agreement. If any words alone or in combination infringe consumer rights laws or any other provision of law, they shall be treated as severable and shall be replaced with words which give as near the original meaning as may be fair. Nothing in this Agreement affects your statutory rights. If you wish to obtain independent advice you may contact the Citizens Advice Bureau.
- 17.3. **No Variation:** Save as set out in this Agreement, no variation of this Agreement shall be effective unless it is in writing and signed by you and ArtsEd.
- 17.4. **Enforcement:** No failure or delay by you or ArtsEd to enact any provision of this Agreement shall constitute a waiver of any provision and will not prevent you or ArtsEd from enforcing that provision at a later date.
- 17.5. **Interpretation:** This Agreement supersedes any previously in force and will be construed as a whole. In the event of inconsistencies between this Agreement and any other contractual information provided to you, this Agreement shall prevail. Headings, unless required to make sense of the immediate context, are for ease of reading only and are not otherwise part of this Agreement.
- 17.6. **Third party rights:** Only you and ArtsEd are parties to this Agreement. No third party is a party to this Agreement and shall not have any rights to enforce any term of it.
- 17.7. **Jurisdiction:** This Agreement was made at ArtsEd and it, together with each matter relating to the provision of educational services by ArtsEd, is governed exclusively by the law of England and Wales and the parties submit to the exclusive jurisdiction of the Courts of England and Wales.

## **ANNEX A - List of courses**

### **HIGHER EDUCATION**

BA (Hons) Musical Theatre

BA (Hons) Acting

MA Acting

CertHE in Musical Theatre

CertHE in Acting

### **FURTHER EDUCATION – DaDA students only:**

Trinity College London Level 6 Diploma in Professional Musical Theatre

Trinity College London Level 6 Diploma in Professional Acting